

MMIS+ IPRS Governance Meeting of September 10, 2001

Minutes

Attendance:

DMA - Present: Linda Connelly, Rich Ham, Rebecca Johnston, Linda Gustafson, Beverly Hill
- Absent: None
DMH - Present: Gary Imes, Tim Wildfire, Betty Cogswell, Susan Brown Ward, Rick Olson
- Absent: None
Controllers - Present: Jack Chappell
- Absent: Curtis Crouch, Gary Ruquay
EDS - Present: Cathy Waters, Patrice Ticehurst, Sharlene Brown, Evelyn Woodard
- Absent: Ricky Pope, Joyce Norals, Mike Frost
DIRM - Present: Not invited
Guests - None

Gary Imes chaired the meeting.

1. MMIS+ Charter Draft

The Governance Sub-committee met on August 27 and accepted Linda Connelly's revised draft charter for the Governance group. Gary Imes concurred that we must finalize charter. Minor changes were made and distributed for review in advance of the next meeting, October 8.

The following decisions were made by the group while discussing topics related to the charter document:

- Add Dennis Williams to the distribution list to review Governance related documents (charter, agenda, minutes, procedures, reports, etc.).
- The Fiscal Agent (EDS) has provided scribe (Evelyn Woodard). Scribe will maintain charter and minutes.
- DMA will send its CPT codes to DMH for review. DMH will be included in the review process. Per Linda Connelly's suggestion, Gary Imes stated that Jim Guar's group will contact George Packenham (Medical Policy) and develop a relationship to discuss the CPT codes.

3. Cost Allocation

Although Curtis Crouch did not attend this meeting, Gary Imes and Jack Chappel stated that he spoke with contacts in other states that are using similar processes-generic changes/functions for cost allocation. He is determining a suitable process that can be tracked.

4. DMA/DMH Communications Model

It was determined that the two types of changes, file maintenance and computer service requests, remain as separate files when communicating proposed MMIS+ changes to the agencies. EDS will generate issue logs to address concerns and questions from the agencies.

5. Next Meeting

The group noted that the Governance's next meeting would be October 8, 3:30pm, 616 Oberlin Road, room 152